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Enriching Lives Through Effective And Caring Service



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Cynthia D. Banks
Director
Otto Solórzano
Chief Deputy

April 08, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27 April 8, 2014

Sachia C. Hamai
SACHIA HAMAI
EXECUTIVE OFFICER

APPROVAL TO TERMINATE FOR CONVENIENCE THE WORKFORCE INVESTMENT ACT (WIA) ADULT AND DISLOCATED WORKER (ADW) CONTRACT AND YOUTH PROGRAM WORK ORDER WITH LOS ANGELES URBAN LEAGUE AND AUTHORITY TO INCREASE WIA ADW FUNDING FOR GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA (2ND SUPERVISORIAL DISTRICTS) (3-VOTES)

SUBJECT

Community and Senior Services (CSS) seeks approval to: 1) terminate the Workforce Investment Act (WIA) Adult and Dislocated Worker (ADW) Contract and Youth Program Work Order with Los Angeles Urban League (LAUL) for convenience as it would be in the best interest of the County; 2) authorize CSS to initiate the required Notice of Termination to LAUL; and 3) authority to increase funding allocation to Goodwill Industries of Southern California (Goodwill Industries) to enable them to provide temporary WIA ADW Program Services in the Pomona area.

IT IS RECOMMENDED THAT THE BOARD:

1. Determine that it is in the best interest of the County to terminate for convenience the LAUL WIA ADW Contract (ADW091012) and WIA Youth Program Work Order (WIA-01).
2. Delegate authority to the Director of CSS, or designee, to initiate the required written Notice of Termination to LAUL for convenience, to be effective upon approval by your Board.
3. Delegate authority to the Director of CSS, or designee, to increase the current Goodwill Industries contract sum of \$1,487,708 to a maximum of \$1,787,708 for Fiscal Year 2013-14. The \$1,787,708 will enable Goodwill Industries to continue to provide WIA ADW Program Services in the Pomona area through June 30, 2014.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

CSS is requesting that the Board of Supervisors determine that it is in the best interest of the County to terminate, for convenience, the WIA ADW Contract and Youth Program Work Order with LAUL, which currently provides employment and training services in the Pomona and South Central areas.

On January 22, 2014, LAUL, through a formal letter, voluntarily requested to relinquish its WIA ADW Program Contract and its WIA Youth Program Work Order with CSS and did not provide a specific reason for this request.

Since receiving LAUL's letter, CSS canvassed current WIA ADW and Youth Program Contractors via e-mail notification and telephone calls, to determine contractors' interest and ability in serving the Pomona and South Central areas. CSS received favorable responses from three (3) ADW Contractors and one (1) Youth Contractor. The following criteria were used to evaluate which agency would be best suited to take over LAUL's area: 1) prior service; 2) service area; 3) rates; and 4) performance.

Based on the criteria, CSS determined Goodwill Industries and Archdiocesan Youth Employment Services of Catholic Charities (AYE) were the best agencies to assume the WIA ADW and Youth programs for areas currently being served by LAUL on a temporary basis. CSS anticipates amending the current WIA ADW Program Work Order with Goodwill Industries to increase funding allocations to enable them to provide temporary WIA ADW Program Services in the Pomona area. CSS recently released the Workforce Investment Act Title I Adult and Dislocated Worker Integrated Services Program Request for Proposal on February 13, 2014 to solicit new contractors for the WIA ADW programs that include the Pomona area. CSS will also amend the Work Order with AYE to increase its funding allocation to provide temporary Youth services in South Central. CSS anticipates releasing a Youth Work Order in June 2014 to solicit new contractors for South Central. The increased funding to Goodwill Industries exceeds the 10% allowable cap required by your Board. The increased funding to AYE is within the 10% allowable cap requirement; therefore, no additional Board approval is needed.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goals of: 1) Operational Effectiveness; 2) Fiscal Sustainability; and 3) Integrated Services Delivery.

FISCAL IMPACT/FINANCING

The WIA ADW and Youth Program are financed by the Workforce Investment Act Title I grant funds. An estimated \$300,000 will be allocated to Goodwill Industries for the provision of ADW Program Services in the Pomona area, and \$75,000 will be allocated to AYE for the provision of Youth Program Services in the South Central area. These funds will ensure uninterrupted WIA ADW and Youth Program Services in the affected areas.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 22, 2014, LAUL voluntarily relinquished its WIA ADW and Youth Contracts with CSS. The agency did not provide a reason for relinquishing their Contracts with CSS. LAUL provides WIA ADW and Youth Program Services to the Pomona and South Central areas.

CSS is currently working with LAUL to ensure the transition process is seamless and there is no break in services.

CONTRACTING PROCESS

On June 30, 2009, your Board approved the Contract with LAUL for the WIA ADW Program, as a result of a Request for Proposals (RFP). LAUL was also awarded a Work Order for WIA Youth Program Services on April 5, 2013 as a result of a Work Order procurement process.

On June 28, 2013, Goodwill Industries was awarded a Work Order for WIA ADW Program Services in the San Gabriel area as a result of a Work Order procurement process. As a result of LAUL relinquishing its contract, CSS canvassed current ADW and Youth Program contractors via e-mail notification and telephone calls. Based on the criteria of the survey, CSS determined that Goodwill Industries and AYE were the best suited contractors to provide WIA ADW and Youth Program Services in the Pomona and South Central areas.

Monitoring Requirement

Monitoring of the WIA ADW and Youth Programs continues to be conducted on an annual basis and includes administrative and programmatic monitoring by the Los Angeles County Auditor-Controller to ensure contract compliance.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will allow for the uninterrupted provision of the WIA ADW and Youth Program services in Pomona and South Central.

CONCLUSION

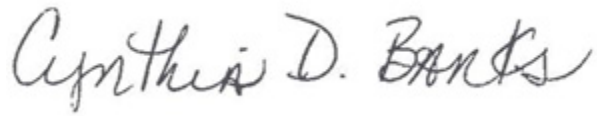
Upon Board approval, please provide a copy of the adopted Board letter to Ms. Carol Domingo, CSS, 3175 West Sixth Street, Room 403, Los Angeles, CA, 90020 or via e-mail at: cdomingo@css.lacounty.gov. Ms. Domingo can be reached by telephone at (213) 639-6339.

The Honorable Board of Supervisors

4/8/2014

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Respectfully submitted,

A handwritten signature in dark ink, reading "Cynthia D. Banks". The signature is written in a cursive, flowing style.

CYNTHIA D. BANKS

Director

CDB:cd

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors